

Memo

To: All Residents in Prince Williams County
From: Frank Mooney, President, Wesley Property Management
cc: Shelley Murphy, President/CEO, Wesley Housing; Darryl Leedom, Director of Resident Services; Lisa Davis, Regional Property Manager, Elayne Williams, Assistant Regional Property Manager, All Site Managers
Date: April 3, 2020
Re: COVID-19 – Update #3

We know this is an unprecedented time of uncertainty and anxiety for our residents. We also know that many of you are suffering from job losses, furloughs and reduced hours. Fortunately, there is help available.

Direct Payments: The federal government will be making one-time cash payments directly to citizens. These payments should be issued during the month of April either by check or direct deposit.

- **Individuals earning less than \$75,000 will receive \$1,200.**
- **Married couples earning less than \$150,000 will receive \$2,400.**
- If you have children, you will **receive \$500 per child**
- **Individuals earning more than \$75,000 and less than \$99,000 – and couples earning more than \$150,000 and less than \$198,000 – are eligible for a lesser amount.**

According to recently published guidelines, there are a number of criteria that must be met before funds are issued. Most recently reported is that checks or direct deposits will go out to those that have already filed their 2018 and 2019 tax returns. If you did not file a tax return for 2019, the government will use your 2018 return.

Enhanced Unemployment Benefits: If you have lost your job, you can apply for state unemployment benefits at:

- **District of Columbia:** <https://does.dc.gov/service/start-your-unemployment-compensation-process>
- **Virginia:** <http://www.vec.virginia.gov/unemployed/Claimant-Handbook/Claimant-Handbook/Applying-for-Benefits>
- **Maryland:** <https://www.dllr.state.md.us/employment/uibenefits.shtml>

Please see the related attachments for additional instructions.

Note: Your unemployment claim should be filed in the state where your employer is located. For example, if you live in Virginia but your job was in Maryland (and your employer is based there) then you need to file a claim with the Maryland Department of Labor.

If you need assistance completing the required application, please complete and submit the COVID-19 Request for Assistance Form you received on March 30, 2020 and a member of Wesley's Resident Services team will contact you. The form is also available online at: <https://wesleypropertymanagement.com/covid-19-coronavirus-updates-and-resources/>

Congress is enhancing state unemployment to provide more income and to cover more people.

- **Adds \$600 per week** for four months on top of state unemployment.
- **Adds up to 13 weeks of additional unemployment benefits** to those already enrolled but who are nearing the end of benefits.
- Expands the program to include a number of workers not normally eligible to receive unemployment benefits. This includes:
 - Freelancers
 - Independent contractors/gig workers
 - Self-employed
 - Those with limited work history
 - Employees who are still employed, but whose hours have been reduced

It is important to apply as soon as possible. To help expedite aid, the federal government is funding the first week of benefits to encourage states to waive traditional waiting periods, but it may still take a couple of weeks to be processed

Local Rental Assistance: As a resident of in Prince Williams County, rental assistance may be available to you, and you are encouraged to contact the following agency:

Coordinated Entry System - (703) 792-2366 - Residents are asked to leave a detailed voicemail with contact information (email & phone).

We're Here to Work with You: We understand there may be a delay in your ability to access these benefits. If that's the case, please talk to us. We are offering a number of rent flexibility options – payment plans, waived late fees and other options.

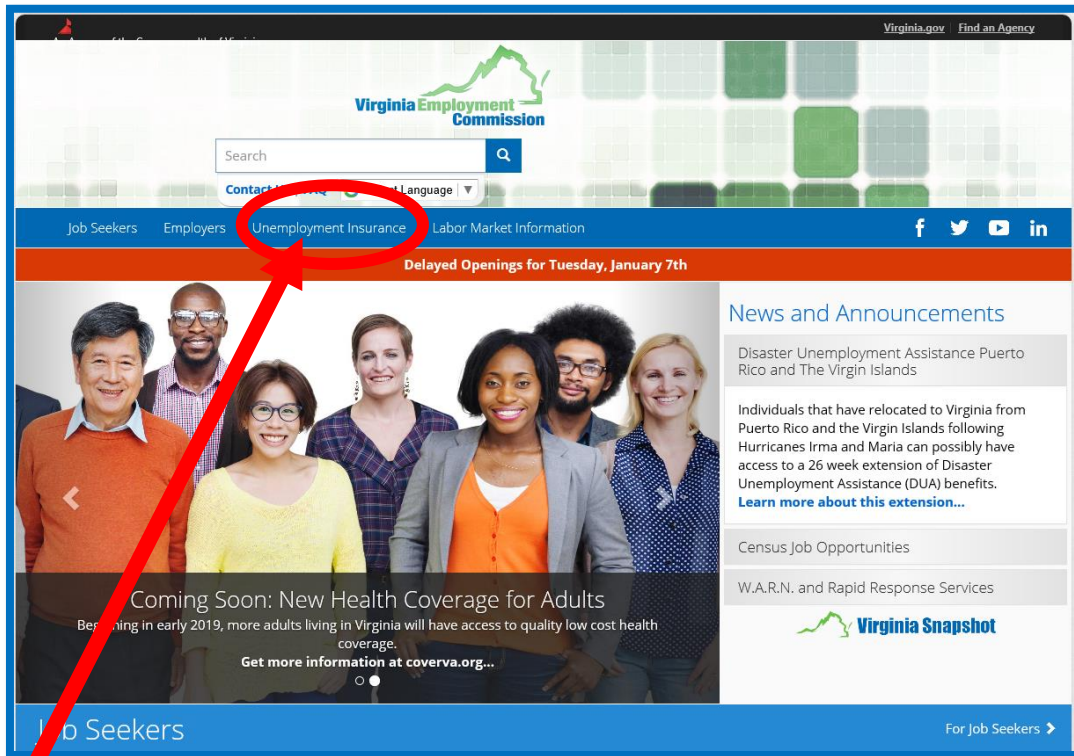
We're all in this together and all deserve safe and clean housing. We are thankful for the hard work of our employees in keeping our community operational and all they continue to do to prepare for and mitigate the negative consequences of the COVID-19 pandemic. To that end, we rely on rental payments to pay those workers and to cover our mortgage, utilities, maintenance and more.

If rental payments stop flowing, community stability and safety will be disrupted, just when peace of mind is most needed. We remain heartened by the stories of neighbors helping one another. Communities working together to stay safe is what will get us through this crisis, and we are here for you.

Accessing Unemployment Benefits - Virginia

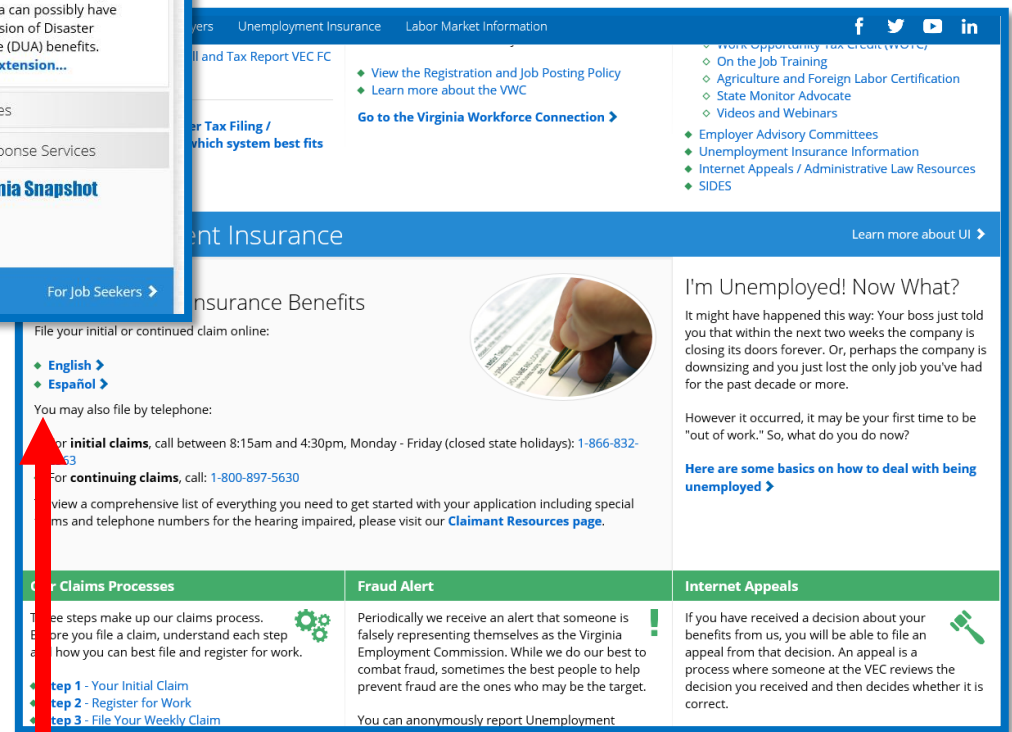
Virginia Employment Commission

1. Visit:
<http://www.vec.virginia.gov>



2. **Unemployment Insurance**

You can also file a new
Unemployment Insurance claim
by calling toll free: 1-866-832-2363



3. **Select English or Spanish**

Notice to Unemployment Insurance Claimants – If you would like to change the banking or payment information on file for your claim, please call 1-800-897-5630, then select 1 from the first option list provided, and then select 3 from the second option list provided.

VIRGINIA CAREER WORKS Virginia Workforce Connection
Your gateway to employment and labor market information in Virginia

Forgot Username and/or Password? **Not Registered?** Sign In

Need help signing in? Assistance Center

JOB SEEKERS Find a Job UNEMPLOYED Complete your UI claim UNEMPLOYED File your weekly claim for UI payments EMPLOYER Find a Candidate

Enter a keyword and/or city or ZIP code and radius to search for jobs in your area.

Enter Keyword Zip Code or City 25 miles Search

JOB SEEKERS Jobs Employment Opportunities EMPLOYERS

4. Not Registered?

You will need the following information to file your claim:

1. Your Social Security Number.
2. The accurate employer names, addresses, telephone numbers and dates of employment of any employment within the last 18 months.
3. The name and local number of your local union hall, if you obtain work through a union.
4. Your Alien Registration Number if you are not a US citizen.
5. You will be asked to select a method of payment: **VA Debit Card** or **Direct Deposit**. If you select Direct Deposit, you will need to have your bank Routing Number and your Account Number located on your checks or deposit slips.

If you do not have this information available, please gather it before you begin to file your claim. The filing process takes approximately 60 minutes to complete as it also contains questions required to complete your registration with Workforce Services. Please allow enough time to complete this process.

Remember – if the website will not allow you to move forward – look for messages or exclamation points that are **RED**. They are there to show you that something is missing.

User Name: Username Password: Password Sign In

If you have forgotten your user name and/or password, please click [Retrieve User Name or Password](#).

Option 2 - Try Us Out

If you would like to view Virginia Workforce Connection as a visitor to see what services are available, please click [Guest Access](#).

English Español

Option 3 - Create a User Account

If you would like to become a fully registered user with Virginia Workforce Connection and have access to all of our online services, select one of the options below to register on the system, learn more about the benefits of registering on page: [Why Register?](#)

Individual 16 min(s) estimated

Please register as this account type if you are an individual and wish to file an Unemployment Compensation Claim.

Employer 22 min(s) estimated

If you are looking for industry information, labor market information, job applications, or want to post jobs.

5. Individual

Accessing Unemployment Benefits District of Columbia

Where Do I Go to File a New Claim?

Telephone Claims

File a **New Claim** for UI Benefits by Telephone: [**202-724-7000**](tel:202-724-7000)

Available 8:30am to 4:30pm, Monday – Thursday & Friday 9:30am – 4:30pm. Closed weekends and state holidays.

Online Claims

<https://does.dcnetworks.org/initialclaims/Welcome.aspx>

What Do I Need to File a Claim?

You will need the following information to file your claim:

- Your name, Social Security number, address and telephone number;
- If you are claiming dependents, you will need their names, birth dates and Social Security numbers; and
- The name, complete payroll address, telephone number and reason for separation for each employer you worked for in the 18 months prior to filing your claim.
- If you are not a citizen, proof of your alien status
- If you were in the military within the last 18 months, Your DD214, Member 4.
- If you worked for the Federal Government, your Form-50 or SF-8 if available

Accessing Unemployment Benefits Maryland

Where Do I Go to File a New Claim?

Telephone Claims

File a **New Claim** for UI Benefits by Telephone: **301-313-8000** or toll free **1-877-293-4125**

This number is **ONLY** for residents of the following counties (Calvert County, St. Mary's County, Charles County, Prince George's County, and Montgomery County)

Available 7:30 am to 4:00pm, Monday - Friday. Closed weekends and state holidays.

Online Claims

<https://secure-2.dllr.state.md.us/webcert/Logon.aspx>

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